HACKETTSTOWN BOARD OF EDUCATION REORGANIZATION BOARD MEETING May 1, 2019 MINUTES



The Reorganization board meeting of May 1, 2019 of the Hackettstown Board of Education was called to order at 7:02 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 3, 2019 and advertised in the "Express Times" on January 5, 2019 and the "Gazette" on January 11, 2019. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Shawn Burke (left at 8:00 p.m.)

Ms. Jami Cavanagh Ms. Amy Cochran Mr. Michael Herbst Ms. Malainie Hibler Ms. Mary Beth Maciag Mr. Robert Moore

Ms. Lori Prymak (arrived at 7:15 p.m.)

Also present: Mr. David C. Mango, Superintendent of Schools

Ms. Gail Woicekowski, Board Secretary Mr. Mark Toscano, Board Attorney

Mrs. Debra Grigoletti, Director of Curriculum and Instruction

Mr. John Morsillo, Technology Technician I Mrs. Marie Griffin, Hatchery Hill Principal

Members absent: Dr. Giovanni Cusmano

Ms. Michele Wehmeyer

Dr. Bo Soobryan

MINUTES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the regular board meeting minutes and the executive session minutes of April 17, 2019 be approved.

Carried in a voice vote – unanimous.

SUPERINTENDENT'S REPORT – Mr. David Mango



- 2019-2020 Budget Presentation presented by Ms. Gail Woicekowski.
 (a copy of the presentation is attached to the minutes)
- Eastern DataComm Presentation presented by Steve Speirs and Sales Representative
- Gianfocaro Architects Presentation Anthony Gianforcaro and Matthew Gianforcaro (a copy of the presentation is attached to the minutes)

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Ms. Maciag as amended.

- None

ADOPTION OF THE 2019-2020 BUDGET

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, adopt the 2019- 2020 school district budget as follows:

	<u>Budget</u>	Local Tax Levy
General Fund Special Revenue Fund Debt Service Fund Total Base Budget	\$32,598,423 \$ 574,463 \$ 315,042 \$33,487,928	\$\frac{17,616,981}{\$ -0-\\ \$ 315,042} \$17,932,023

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School

APPOINTMENT OF REPRESENTATIVES REQUESTING FEDERAL AND STATE FUNDS

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, authorizes the Superintendent of Schools and the Business Administrator/Board Secretary or their designees be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this reorganization meeting to the reorganization meeting in the next calendar year.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF SCHOOL FUNDS INVESTOR

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint Gail Weicekewski, **TBD** School Business Administrator/Board Secretary, as the School Investor for the 2019-2020 school year. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

DESIGNATE PURCHASING AGENT

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the following:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS pursuant to N.N.S.A 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (*Currently \$40,000*), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (*Currently \$6,000*) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Hackettstown Board of Education, pursuant to the statutes cited above hereby appoints Gail Woicekowski, TBD as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Hackettstown Board of Education, and

BE IT FURTHER RESOLVED that Gail Woicekowski-TBD is hereby authorized to award contracts on behalf of the Hackettstown Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Gail Woicekowski TBD is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Hackettstown Board of Education when contracts in the aggregate exceed 15% of the bid threshold (*Currently* \$6,000) but are less than the bid threshold of \$40,000. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

TRANSFER OF CURRENT YEAR AVAILABLE BALANCES

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the following:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hackettstown Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve, Capital Reserve, Maintenance Reserve and/or Emergency Reserve account at year end, and

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WHEREAS, the Hackettstown Board of Education has determined that the transfers are not to exceed amounts are available for such purpose of transfer in the appropriate designated accounts, as attached by reference.

NOW THEREFORE BE IT RESOLVED that the Hackettstown Board of Education hereby authorizes the district's School Business Administrator to make the transfers consistent with all applicable laws and regulations.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

ANNUAL APPOINTMENTS FOR THE 2019-2020 SCHOOL YEAR

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint the following to annual appointments for 2019-2020:

Affirmative Action Officer

Asbestos Officer

Carl Johnson

Chemical Hygiene Officer

Collection and Maintenance of Student Records Debra Grigoletti

504 Officer

Debra Grigoletti

Carl Johnson

Carl Johnson

Guy Jorstad

ADA Officer TBD

Title XI Officer Robert Grauso
Homeless Liaison Guy Jorstad
County ESC Representative Michael Herbst
Indoor Air Quality Officer Carl Johnson

IDEA Coordinator TBD

Integrated Pest Management Coordinator
Perkins Coordinator
ESSA Coordinator

Carl Johnson
Wayne Filus
Debra Grigoletti

(Title I, II, III, and Title III Immigrant)

Right to Know Contact Person
Public Agency Compliance Office
Safety Officer
Carl Johnson
Carl Johnson
Stephen Speirs

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF CUSTODIAN OF RECORDS

Motion: Ms. Cochran S

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the following:

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements, P.L. 1963, c.73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designate that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of governments, and

BE IT FURTHER RESOLVED, that the Hackettstown School District approves the attached form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF DISTRICT DESIGNEE FOR TREASURER REPORT

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, authorizes that, Debra Grant, Assistant to the Business Administrator, be designated to prepare the district's monthly Treasurer Reports for the 2019-2020 school year.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF AUTHORIZED SIGNATORIES

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the authorized signatories for First Hope Bank accounts for the 2019-2020, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

DESIGNATION OF DEPOSITORIES OF FUNDS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, designate the list of Financial Institutions, Funds and Corporations as approved depositories of funds for the Hackettstown Board of Education for the 2019-2020 school year, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF TAX REQUISITION SCHEDULE

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve payment schedule to receive the current expense tax levy and the debt service tax levy for the 2019-2020 school year, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF GIFTS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, accept gift(s) as attached by reference. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

9201

APPROVAL OF STATE CONTRACT PURCHASING RESOLUTION

Motion: Ms. Cochran Second: Ms. Maciag
The Board of Education, hereby resolves:

WHEREAS, the Hackettstown Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Hackettstown Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Hackettstown Board of Education desires to authorize its purchasing agent for the 2019-2020 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Hackettstown Board of Education authorizes the district Purchasing Agent to purchase certain goods or services entered into on behalf of the State by the Division of Purchase and property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized

BE IT FURTHER RESOLVED that the Hackettstown Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

Motion: Ms. Cochran Second: Ms. Maciag
The Board of Education, hereby resolve.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the *Hunterdon Educational Services Commission*, ID # 34HUNCCP, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services from May 2018 through May 2023.

WHEREAS, on May 1, 2019 the governing body of the Hackettstown Board of Education, County of Warren, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Hackettstown Board of Education.

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AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator, Gail Woicekowski is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM

Motion: Ms. Cochran

Second: Ms. Maciag

The Board of Education, hereby resolve,

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the *The Educational Services Commission of NJ (ESCNJ), ID # 65MCESCCPS,* hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 1, 2019 the governing body of the Hackettstown Board of Education, County of Warren, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Hackettstown Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator, Gail Woicekowski is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

9203

EDUCATION DATA SERVICES, INC.

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Educational Data Services, Inc., as a New Jersey Cooperative Bidding Program, ID # 26EDCPS for our school supplies. The licensing and maintenance fee for the 2019-2020 school year, at an estimated cost of \$9,940.00.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

EDUCATIONAL DATA SERVICES, INC.

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Educational Data Services, Inc., as a New Jersey Cooperative Bidding Program, ID # 26EDCPS for our school skilled trade services. The licensing and maintenance fee for the 2019-2020 school year, at an estimated cost of \$2,050.00.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FLEXIBLE SPENDING ACCOUNT

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Horizon Blue Cross Blue Shield of New Jersey as the third party administrator of the district Flexible Spending Account (FSA) as required by Chapter 78 Health Benefit Reform with an employee maximum annual contribution amount of \$1,500.00 and a dependent maximum annual contribution amount of \$2,500.00. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FLEXIBLE SPENDING ACCOUNT CORPORATE RESOLUTION

Motion: Ms. Cochran Second: Ms. Maciag

Be it resolved, that the Board of Education, hereby resolve that the form of Cafeteria Plan including a Premium Expense Account, effective September 1, 2012, is hereby approved and adopted for the 2019-2020 school year and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Be it further resolved, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

And be it further resolved, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

9204

APPOINTMENT OF HEALTH INSURANCE AGENT OF RECORD

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint Brown and Brown Benefit Advisors of Lambertville, NJ, Health Insurance Agent of Record for the 2019-2020 school year. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF INSURANCE AGENT OF RECORD

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint the School Alliance Insurance Fund (SAIF) of West Windsor NJ, Insurance Agent of Record for the 2019-2020 school year. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF WORKER'S COMPENSATION INSURANCE AGENT OF RECORD

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint the New Jersey School Insurance Group (NJSIG) of Cherry Hill, NJ, Worker's Compensation Insurance Agent of Record for the 2019-2020 school year.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF PROFESSIONAL ACCOUNTING AND AUDITING SERVICES

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Nisivoccia, LLP to provide professional accounting and auditing services for the 2019-2020 school year including the completion of the 2018-2019 CAFR at an estimated cost of \$31,500 and approve the contract, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF BOARD ATTORNEY

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint Comegno Law Group, P.C. as General and Special Education Counsel for the 2019-2020 school year at an estimated cost of \$85,000.00 and approve the Agreement for Legal Services, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPOINTMENT OF BOARD ATTORNEY

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC. as Labor and Construction Counsel for the 2019-2020 school year at an estimated cost of \$23,000.00 and approve the Agreement for Legal Services, as attached by reference.

9205

APPROVAL OF SCHOOL PHYSICIAN SERVICES CONTRACT(S)

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve physician services for the 2019-2020 school year with Skylands Orthopaedics at an estimated cost of \$12,000.00 and with Plaza Family Care at an estimated cost of \$6,480.00 and approve the contracts, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL TO EXTEND CONTRACT WITH XTEL COMMUNICATIONS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve a contract with Xtel Communications for 1 year to provide voice services for the 2019-2010 school year at an estimated cost of \$16,886.40, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF STUDENT INFORMATION SYSTEM RENEWAL

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the Realtime Information Technology to provide SIS, Special Ed, 504, I&RS, Food Services and Notification/Alert and Action Scanning for the 2019-2020 school year for the estimated cost of \$38,804.50.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

AUTHORIZATION TO ESTABLISH PETTY CASH FUNDS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, authorize individuals to be designated to disburse petty cash funds for the 2019-2020 school year, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ANNUAL INTEGRATED PEST MANAGEMENT PLAN

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the annual Integrated Pest Management (IPM) Plans for all buildings for the 2019-2020 school year, pursuant to the New Jersey School Integrated Pest Management Act.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ANNUAL INDOOR AIR QUALITY PLANS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the annual Indoor Air Quality Plans for all buildings for the 2019-2020 school year, pursuant to the New Jersey Indoor Air Quality Act.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF TRAVEL AUTHORIZATION RESOLUTION 2019-2020

Motion: Ms. Cochran

Second: Ms. Maciag

The Board of Education, hereby resolve,

WHEREAS, the Hackettstown Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current

responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.S.A. 18A:11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-14, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate: and

THEREFORE BE IT RESOLVED the Board of Education approves the amounts set forth for regular district business travel and statutorily authorizes travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVE MAXIMUM TRAVEL ALLOWANCE FOR 2019-2020

Motion: Ms. Cochran

Second: Ms. Maciag

The Board of Education, hereby resolve,

WHEREAS, Pursuant to *N.J.S.A.* 18A:11-12, in each pre-budget year, the Hackettstown Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State, local and federal funds; now therefore be it;

RESOLVED, That the Hackettstown Board of Education hereby establishes the maximum travel expenditure amount for the 2019-2020 school year as \$30,000 from State and local funds (Fund 10).

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

DESIGNATION OF OFFICIAL NEWSPAPERS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the *Gazette* as the official weekly newspaper, and the *Express-Times* as the official daily newspaper for the 2019-2020 school year.

9207

APPROVAL OF SENDING/RECEIVING TUITION CONTRACTS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve tuition contracts to receive students for the 2019-2020 school year with the Great Meadows Regional School District and the Allamuchy School District, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF (ROD) GRANT CONSULTANT

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve an agreement with Summit Management Solutions, LLC for consultant work on ROD grant projects at a rate of \$75 per hour for the 2019-2020 school year.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 403(B) AND 457(B) PLAN SERVICE PROVIDERS

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 403(b) plan and 457 (b) plan authorized service providers for the 2019-2020 school year, as attached. Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 2019-2020 BUILDING USE FEES

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 2019-2020 school year building use fees, as attached.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 2019-2020 ATHLETIC CAMP BUILDING USE FEES

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 2019-2020 school year camp building use fees as follow:

Full Day Camp (5 hours or more)

\$100.00 per day

½ Day Camp (3 hours or more up until 5 hours) \$75.00 per day

Less than 3 hours of Camp

\$ 50.00 per day

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

ADOPT NJSIAA MEMBERSHIP RESOLUTION

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, adopt the following resolution that the Board of Education of School District No 1870 County of Warren State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Hackettstown High School as a member of New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2019-2020 school year at an estimated cost of\$2,150.00.

9208

APPROVAL OF DUAL USE OF EDUCATIONAL SPACE

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve an application to the Warren County Department of Education for dual use of educational space at Hatchery Hill and Willow Grove schools for the 2019-2020 school year.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF VIRTUAL HIGH SCHOOL (VHS) CONTRACT

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve a contract for participation in The Virtual High School (VHS) program including delivery of online professional development courses and VHS courses at Hackettstown High School for the 2019-2020 school year, at an estimated annual cost of \$15,000.00 for 100 seats (split 50/50) for the fall and spring semester, as attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF IDEA GRANT AMENDMENT

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve an amendment to FY19 IDEA – Preschool portion grant reallocation as follows:

100-100 - Support Services - Salaries - \$11,692

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Ms. Maciag as amended.

- none

ACCEPTANCE OF RESIGNATION(S)

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

OTHER BUSINESS

none

PUBLIC COMMENT

- Ms. Hindi, a community member, had a question about regionalization and if students would move or keep them at the locations it services.

NEW BUSINESS 920 9

APRROVAL TO AWARD CONTRACT

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved, that the Board of Education, award Tekcon the contract for the Hackettstown High School Auditorium Renovations Project and accept Base Bid "B" with Alternate 1 through 9, as proposed.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

AUTHORIZATION TO SUBMIT PAPERWORK FOR REFERENDUM

Motion: Ms. Maciag

Second: Ms. Cochran

Be it resolved, that the Board of Education, authorizes the Business Administrator and Board Professionals to take all necessary action to submit all required paperwork and submission to the NJDOE in connection with the Hackettstown Referendum project in November of 2019.

Carried in a roll call vote, Ms. Prymak – yes (as it pertains to the High School)

ADJOURNMENT

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved that the Board adjourn at 9:04 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,

(h.l. (1) Our Norushu Gail Woicekowski

Board Secretary

Michael Herbst Board President